



## FROM THE PRINCIPAL

Dear Parents and Carers

I write to inform you that the School will resume face-to-face instruction for all years from Monday 11 May.

Whilst the Parent Survey results were strongly in favour of a return to normal operations, I acknowledge the apprehension many of you feel about sending your child/ren back to school. Equally, I respect the decision of those of you who have chosen to keep your child/ren at home a little longer.

This continues to be a challenging time and I am most grateful for the wonderful support you have extended to the School during this COVID-19 period. Online learning at home is demanding of parents and family life and your efforts in supporting your child/ren in recent weeks have been terrific.

Please be assured in the coming days, that my staff and I will focus on a smooth transition for returning students, in addition to meeting the academic and pastoral needs of the students who remain at home.

I wish to remind you of some important operational matters:

### HEALTH AND SAFETY MEASURES

The health and safety of students and staff remain the highest priority. Additional measures implemented at the start of term will continue for the foreseeable future.

- Extra day cleaners will be employed for regular cleaning of high-touch surfaces throughout the school day;
- Additional hygiene measures will continue to be implemented, including increased hand washing and the provision of hand sanitiser across the school campus;
- Playground structures will be closed. Limited play equipment will be provided and cleaned regularly;
- Drink fountains will remain turned off;
- Students must bring a full water bottle to school and will be able to refill at the Café and the Year 7 Building;
- All Encounters, excursions, camps, clubs and sporting competitions remain postponed or cancelled;
- All group activities beyond classes, including assemblies, will not take place unless social distancing can be achieved;
- Visitors will not be admitted onto the school campus without the prior approval of the Principal;
- Learning areas will be reconfigured to apply social distancing where practical;
- Students will be encouraged to maintain a 1.5 metre social distance from other students and adults where practical;
- Parents/Carers are requested to keep unwell children at home.

### BUS SERVICES

- School bus services have resumed.

### THE CAFÉ

- The Café has re-opened with a restricted menu.
- Following a short transition period, the full Winter menu will be reinstated.

### WINTER UNIFORM

- All students are required to wear their full Winter uniform.
- The Uniform Store will be open on Monday 11 May from 8:30am – 10:00am.
- Orders are welcome via phone or email, with payment by credit card only.
- Please contact Mrs Wendy Brinner, 9495 8129 or email: [uniform@jwacs.wa.edu.au](mailto:uniform@jwacs.wa.edu.au)



## **TIMETABLE**

The pre COVID-19 timetable will be reinstated from Monday 11 May for all years.

### **STAGGERED SCHOOL FINISH TIMES**

With students returning to school, parents/carers are reminded they are not to enter the school campus. Staggered school finish times will be introduced to ease traffic congestion at the end of the day. Please read the following information carefully to allow us to facilitate the collection of students with greater efficiency.

#### **Pre-Kindergarten and Kindergarten: Finish 2:40pm**

- Parents/Carers may collect their child from the classroom door before leaving immediately and exiting the carpark to free up space for the next group of students.

#### **Pre-Primary to Year 6: Finish 2:50pm**

- These students are to be collected at the Kiss and Drop on their side of the campus.
- Older Primary students may walk to the ELC to be collected with siblings; however, parents cannot park in the Kiss and Drop to wait.
- If your child is not able to load their bag and get into the car independently, please park in the carpark and wait for your child to use the crosswalk and paths to meet at your car.
- Please do not park in the Kiss and Drop. If your child is not present to be collected, drive around and return to the queue or consider parking.

#### **Year 7 to Year 12: Finish 3:05pm**

- Parents/Carers are to collect students from the Kiss and Drop behind the BDISC.
- Please do not park in the Kiss and Drop. If your child is not present to be collected, drive around and return to the queue or consider parking.

#### **Families with multiple children**

- Siblings in Years 2 to 12 will need to gather at the Kiss and Drop for a single collection. Please work on the latest time for collection. Staff will be in attendance to assist and supervise students.
- For families with students in both the ELC and main campus, the staggered finish times should allow for smooth collection at both points in the afternoon.

Due to current restrictions, we expect the carpark to be extremely busy. Please be vigilant, patient and ensure you adhere to the rules to allow traffic flow. The safety of our children is paramount.

### **STUDENTS ARRIVING LATE OR DEPARTING EARLY**

Students arriving to school late or departing early for appointments will be required to attend ELC Reception, Primary Reception or Student Services for signing in/out. Parents/Carers are required to park their car in the nearest carpark and to call the relevant reception (see numbers below) to sign their child in/out. Students leaving for the day will be escorted to the carpark by a staff member.

ELC Reception: 9495 8166

Primary Reception: 9495 8118

Secondary Reception: 9495 8113

I look forward to the School resuming its normal routine next week. Please do not hesitate to contact me if you have any queries.

Yours sincerely



**ANNE FORD**  
**PRINCIPAL**

8 May 2020

cc. J Misso, Chair of School Council