



2020 Fees and Charges Information and Business Conditions
Subject to alteration

*Parents are requested to promptly advise the School of any changes to contact details,
including address and telephone numbers*

Application Form

Parents/Guardians make application for enrolment by completing an Application for Enrolment Form and paying the Application Fee of \$55 (inclusive of GST). This fee covers administrative costs and is non-refundable. Payment of the Application Fee does not guarantee admission of a student to a place in the School.

Enrolment Fee

Admission of a student to a place in the School follows the successful completion of an interview, the acceptance of the Principal's offer of a place and the payment of a non-refundable Enrolment Fee of \$500 for the first child and \$250 for the second child, capped at \$750. For students entering Year 11 or Year 12, there is a 50% reduction in the Enrolment Fee. Payment of an Enrolment Fee is an undertaking to the School that the student will take up the place offered by the School and is non-refundable. Enrolment Fees are paid to the 'John Wollaston Anglican Community School Building Fund' and are not tax deductible. The Enrolment Fee is not offset against tuition fees.

Annual Fees 2020

Annual tuition fees for Pre-Kindergarten – Year 11 are charged in four instalments at the commencement of each term.

Annual tuition fees for Year 12 are charged in three instalments at the commencement of Terms 1, 2 and 3.

Annual Tuition Fees for 2020

Pre-Kindergarten 1 day ¹	\$1,900.00
Pre-Kindergarten 2 days ¹	\$2,600.00
Kindergarten 3 days ²	\$2,400.00
Kindergarten 4 days ²	\$2,600.00
Pre-Primary - Year 6	\$2,500.00
Secondary (Year 7)	\$3,900.00
Secondary (Years 8 – 10)	\$4,500.00
Secondary (Years 11 – 12)	\$4,900.00

¹ No Government funding received

² Partial Government funding received

Sibling Discounts

The following discount will apply against the annual Tuition Fees:

- 10% Second student member of a family
- 20% Third student member of a family
- 30% Fourth and subsequent student members of a family

Not applicable to Pre-Kindergarten students.

Other Charges (per annum)

Building Levy

\$440 per family (non-refundable)

Camps/Encounters (excludes Year 6)

Year 5	\$310
Years 7 – 10	\$400
Year 11	\$170
Year 12	\$200

P & F Levy

\$50 per family (non-refundable)

Primary Booklist

Kindergarten	\$150
Pre-Primary – Year 6	\$170

Service Levy

Kindergarten 3 days	\$480
Kindergarten 4 days	\$500
Pre-Primary – Year 1	\$740
Primary (Years 2 – 6)	\$840
Secondary (Years 7 – 12)	\$925

Secondary Textbook Levy

(As per booklist)

Subject Levy

Specialised subjects and courses in Years 9 – 12 (as per booklist).

Device Program

Cost dependent on year level and device program. Estimate can be provided upon request.

Bus Service

(Costs on Application)

Instrumental and Vocal Tuition

(Costs on Application)

Payment Options

Payment details are shown on the Term invoice.

Annual	2% Discount on tuition fees. 1 payment due: 4 February 2020
Bi-Annual	1% Discount on tuition fees. 2 payments due: 4 February 2020 and 22 July 2020
Per Term	4 payments due: 4 February 2020, 29 April 2020, 22 July 2020 and 13 October 2020
Payment Plan	\$20 Administration Fee applies (BPay, Direct Debit or EFT Payments only) Payments made February to November: 10 monthly, 20 fortnightly or 40 weekly payments

Please note that payment by Credit Card will attract a 0.77% surcharge.

Secondary Assistance Scheme for students in Years 7 – 12: \$115 – Clothing Allowance, \$235 – Educational Allowance (subject to change).

A means tested assistance scheme administered by the Department of Education (WA) may be available to parents who hold eligible concession cards. It comprises an education program allowance and clothing allowance. Holders of a Centrelink Family Health Care Card, Centrelink Pensioner Concession Card or Veterans' Affairs Pensioner Concession Card **may be eligible**. The allowance is paid up to and including the year the student turns 18 years of age. Application forms are available from Administration and must be submitted by 9 April 2020.

Leave / Absence from the School

The School does not condone leave for holidays during term time. Leave for exceptional circumstances may be obtained by written application to the Principal. No reduction of fees will be made because of absence from the School, as costs incurred in maintaining the School are not lessened by the temporary absence of individual students.

Insurance

Personal accident insurance is provided for all students of the School. Details are available from the Assistant Business Manager. The School does not accept responsibility for damage to personal effects and property damage incurred by students.

Notice of Withdrawal

The Principal must be given **a full term's notice in writing** prior to the withdrawal of a student from the School. In default of such notice, a term's tuition fees will be charged.

Re-Enrolment Fee

A re-enrolment fee of \$200 per family will be charged prior to acceptance of re-enrolment.

Financial Assistance

Temporary financial assistance in the form of a discount against fees may be available when families experience short-term financial difficulty. If these circumstances arise parents/guardians should make an appointment with the Business Manager in the first instance. A recommendation will be made to School Council. Such matters are treated in the strictest confidence.

Bursaries and Scholarships

The School offers Bursaries and Academic Scholarships on an annual basis. Please contact the Policies and Programs Co-ordinator for information.

Split Bill Arrangement

The School offers a split bill arrangement for parents/guardians. For information, please contact the Assistant Business Manager. Please note that having a split bill arrangement does not affect the liability of the parties who signed the Enrolment Conditions of Acceptance Form.

Late / Non-Payment

Parents/Guardians who are unable to pay fees by the due date must contact the Assistant Business Manager to make alternative arrangements or apply to the Business Manager for an extension of payment terms. If arrangements have not been made and the account is not paid by the due date or the payment is dishonoured, a late payment fee of \$15 will be incurred.

The School follows up all outstanding accounts with an interview with the Business Manager. Legal action for the recovery of outstanding fees is taken when school fees remain overdue. Costs, including commissions, fees and legal expenses are payable by the parent/guardian.

It is School Council policy that *No student may commence a new term unless all payments falling due under the chosen payment arrangement in the previous term have been made by the end of that term. The School will take into consideration special circumstances.*

All fees and charges are reviewed annually by School Council.

Contact Us - Finance Department 2020

Mr Derek Heatherly, Business Manager
Mrs Karen Hildebrandt, Assistant Business Manager
Mrs Blanaid Joncour, Finance Officer
Mrs Sonja Morfitt, Business Manager's Secretary

November 2019